



# महात्मा गाँधी केन्द्रीय विश्वविद्यालय

[ संसद के अधिनियम द्वारा स्थापित ]

## MAHATMA GANDHI CENTRAL UNIVERSITY

[ Established by an Act of Parliament ]

### MINUTES

OF

### 7<sup>TH</sup> MEETING OF THE EXECUTIVE COUNCIL

HELD ON **26<sup>TH</sup> SEPTEMBER 2017** AT **2:00 PM**

**VENUE:** Hotel Windsor, Exhibition Road, Patna – 800 001, Bihar

#### Official Address:

Temporary Campus (TempCamp), Zila School Campus,  
Motihari, District – East Champaran, Bihar – 845 401 (INDIA)  
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# MAHATMA GANDHI CENTRAL UNIVERSITY

Temporary Campus (TempCamp), Zila School Campus, Motihari, District – East Champaran, Bihar

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## MINUTES

- The 7<sup>th</sup> Meeting of the First Executive Council of Mahatma Gandhi Central University was held on 26<sup>th</sup> September 2017 at 02:00 PM at Hotel Windsor, Exhibition Road, Patna, Bihar. The following members of the Executive Council were present in the meeting:

SL	NAME OF THE MEMBERS	
1.	<b>Prof. (Dr) Arvind Agrawal</b> <i>Vice-Chancellor, Mahatma Gandhi Central University, Motihari</i>	<b>Chairman</b>
2.	<b>Dr G.K. Singh</b> <i>Former Director, AIIMS, Patna, Bihar</i>	<b>Member</b>
3.	<b>Dr N.K. Pandey</b> <i>Director, Kendriya Hindi Sansthan, Agra, Uttar Pradesh</i>	<b>Member</b>
4.	<b>Prof. Sudesh Kumar Garg</b> <i>Former Professor of Economics, HPU, Shimla, Himachal Pradesh</i>	<b>Member</b>
5.	<b>Dr Rajkishore Singh</b> <i>Department of Mathematics, KCTC College Raxol, Bihar</i>	<b>Member</b>
6.	<b>Prof. Asutosh Pradhan</b> <i>OSD (Administration), Mahatma Gandhi Central University (MGCUB)</i>	<b>Ex-Officio secretary</b>

- The following members could not attend the meeting due their prior commitments and unavoidable circumstances and were granted leave of absence:

SL	NAME OF THE MEMBERS	
1.	<b>Prof. Girish Chandra Saxena</b> <i>Former Vice-Chancellor, Agra University, Uttar Pradesh</i>	<b>Member</b>

2.	<b>Dr R.C. Srivastava</b> <i>Vice-Chancellor, Dr Rajendra Prasad Central Agricultural University, Pusa, Bihar</i>	<b>Member</b>
3.	<b>Prof. Sunaina Singh</b> <i>Vice-Chancellor, EFLU, Hyderabad</i>	<b>Member</b>
4.	<b>Dr Vijoy Kant Das</b> <i>Pro-Vice-Chancellor, Central University of Jharkhand</i>	<b>Member</b>
5.	<b>Dr Narendra Pratap Singh</b> <i>Department of Political Science, BD College, Mithapur, Bihar</i>	<b>Member</b>
6.	<b>Dr Karmatama Pandey</b> <i>Motihari, Bihar</i>	<b>Member</b>

3. The Vice-Chancellor extended a warm welcome & thanked each of them for attending the said meeting of the Executive Council despite of their busy schedule.
4. Further, the Vice-Chancellor gave a snapshot view of the Progress and developments made in the University after last regular meeting of the Executive Council
5. Thereafter, the Vice-Chancellor invited Prof. Asutosh Pradhan, OSD Administration (I/C)-cum-Secretary to take up the agenda items and the following Agenda was taken up for discussion:

**Item: EC (2017):07:01(i) Confirmation of the Minutes of 5<sup>th</sup> Meeting of the Executive Council held on 25<sup>th</sup> June 2017 at 12:00 Noon at Indian Council of Social Science Research (ICSSR), JNU Institutional Area, Aruna Asaf Ali Marg, New Delhi – 110 067.**

The Minutes of 5<sup>th</sup> Meeting of the Executive Council held on 25<sup>th</sup> June 2017 at 12:00 Noon at Indian Council of Social Science Research (ICSSR), JNU Institutional Area, Aruna Asaf Ali Marg, New Delhi – 110 067 is placed before the Executive Council at **ANNEXURE – 07.01(i)** for confirmation.

**The Executive Council confirmed the Minutes of its 5<sup>th</sup> Meeting held on 25<sup>th</sup> June 2017 at ICSSR, Delhi.**

**Item: EC (2017):07:01(ii) Confirmation of the Minutes of 6<sup>th</sup> Meeting of the Executive Council held on 14<sup>th</sup> July 2017 at 12:00 Noon at Hotel Windsor, Exhibition Road, Patna, Bihar.**

The Minutes of 6<sup>th</sup> Meeting of the Executive Council held on 14<sup>th</sup> July 2017 at 12:00 Noon at Hotel Windsor, Exhibition

Road, Patna, Bihar is placed before the Executive Council at ANNEXURE – 07.01(ii) for confirmation.

The Executive Council confirmed the Minutes of its 6<sup>th</sup> Meeting held on 14<sup>th</sup> July 2017 at 12:00 Noon at Hotel Windsor, Exhibition Road, Patna, Bihar.

Item: EC (2017):07:02(i) To place before the Executive Council, the Report about the Action Taken on the decision of its 5<sup>th</sup> Meeting held on 25<sup>th</sup> June 2017 at 12:00 Noon at Indian Council of Social Science Research (ICSSR), JNU Institutional Area, Aruna Asaf Ali Marg, New Delhi – 110 067.

The Executive Council noted the Action Taken on decision of its 5<sup>th</sup> Meeting held on 25<sup>th</sup> June 2017 at 12:00 Noon at Indian Council of Social Science Research (ICSSR), New Delhi.

Item: EC (2017):07:02(ii) To place before the Executive Council, the Report about the Action Taken on the decision of its 6<sup>th</sup> Meeting of the Executive Council held on 14<sup>th</sup> July 2017 at 12:00 Noon at Hotel Windsor, Exhibition Road, Patna, Bihar.

The Executive Council noted the Action Taken on decision of its 6<sup>th</sup> Meeting held on 14<sup>th</sup> July 2017 at 12:00 Noon at Hotel Windsor, Exhibition Road, Patna, Bihar.

#### **ITEM(S) FOR REPORTING AND RATIFICATION:**

Item: EC (2017):07:03 To report to the Executive Council the matter regarding recruitment and appointment of Non-Teaching Staff on regular basis.

On the basis of Cadre Recruitment Rules approved by the Statutory Authorities of the University in their First Meetings held in August 2016, the University advertised various Non-Teaching Positions vide Employment Notice No. 001/2017 dated 6<sup>th</sup> June 2017. The same was reported to the Executive Council in its last regular meeting for kind information of the Hon'ble Members.

The Written Examination for the following Non-Teaching Positions were held as per schedule given below (*further, the process of holding of Written Examination for rest of the Non-Teaching Positions is in hand*):

<b>Sl</b>	<b>Name of the Post</b>	<b>Date and Time of Written Examination</b>	<b>Venue of Written Examination</b>
1.	<b>Assistant Engineer (Civil)</b>	Date: <b>9<sup>th</sup> September 2017</b> Time: 10:30 AM to 12:00 Noon	<b>Mahatma Gandhi Central University</b> Temporary Campus, Zila School Campus, Motihari, District – East Champaran, Bihar - 845401
2.	<b>Section Officer</b>	Date: <b>9<sup>th</sup> September 2017</b> Time: 10:30 AM to 12:00 Noon	<b>M.S Memorial Public School</b> Balganga, Areraj Road, Motihari, Bihar - 845437
3.	<b>Private Secretary</b>	Date: <b>9<sup>th</sup> September 2017</b> Time: 10:30 AM to 12:00 Noon	<b>Mahatma Gandhi Central University</b> Temporary Campus, Zila School Campus, Motihari, District – East Champaran, Bihar - 845401
4.	<b>Personal Assistant</b>	Date: <b>10<sup>th</sup> September 2017</b> Time: 10:30 AM to 12:00 Noon	<b>Mahatma Gandhi Central University</b> Temporary Campus, Zila School Campus, Motihari, District – East Champaran, Bihar – 845401
5.	<b>Assistant</b>	Date: <b>10<sup>th</sup> September 2017</b> Time: 10:30 AM to 12:00 Noon	<b>M.S Memorial Public School</b> Balganga, Areraj Road, Motihari, Bihar – 845437  AND <b>Mahatma Gandhi Central University</b> Temporary Campus, Zila School Campus, Motihari, District – East Champaran, Bihar – 845401

The Written Examinations of various Non-Teaching Positions as per schedule given above were held successfully.

The copy of the criteria adopted by the University for selection of Group – ‘B’ Non-Teaching Positions is placed at **ANNEXURE – 7.3**. The list of candidates who qualified in the Written Examination in **Order of Merit** (*based on Composite Score*) is given below for information of the Hon’ble Members:

**(A) ASSISTANT ENGINEER (CIVIL):** None Qualified in the Written Examination

**(B) PRIVATE SECRETARY:** None Qualified in the Written Examination

**(C) SECTION OFFICER:**

**Total Number of Posts Advertised: 03 (Three) Unreserved**

**Total Number of Candidates Qualified: 08 (Eight)**

SL	ROLL NUMBER	NAME OF THE CANDIDATE	TOTAL COMPOSITE SCORE	REMARKS
1.	11116	DINESH HOODA	36.55	QUALIFIED
2.	11283	SHAIENDRA SINGH CHAUHAN	32	QUALIFIED
3.	11209	AJEET KUMAR	29.55	QUALIFIED
4.	11248	DIKSHANSHU DAS	27.75	QUALIFIED
5.	11002	KUMAR GAURAV	26.05	QUALIFIED
6.	11453	MANJESH KUMAR	25.35	QUALIFIED
7.	11423	PIYUSH KUMAR	25.2	QUALIFIED
8.	11378	PRINCE KUMAR	24.2	QUALIFIED

**(D) ASSISTANT:**

**Total Number of Posts Advertised: 05 (Five) [OBC - 01 & UR - 04]**

**Total Number of Candidates Qualified: 19 (Nineteen)**

SL	ROLL NUMBER	NAME OF THE CANDIDATE	TOTAL COMPOSITE SCORE	REMARKS
1.	20170	DINESH HOODA	38.15	QUALIFIED
2.	20187	MANAV KUMAR SINGH	32	QUALIFIED
3.	20706	MANJESH KUMAR	28.45	QUALIFIED
4.	20588	PRINCE KUMAR	28.35	QUALIFIED
5.	20797	SUNIL KUMAR	27.05	QUALIFIED
6.	20442	AMIT KUMAR SINGH	26.8	QUALIFIED
7.	20460	MANISH KUMAR JAISWAL	26.55	QUALIFIED
8.	20645	MANOJ KUMAR CHOUDHARY	26.45	QUALIFIED
9.	20292	AJEET KUMAR	26.2	QUALIFIED
10.	20803	SUMAN LAL KARN	25.75	QUALIFIED
11.	20838	CHUNCHUN KUMAR	25.15	QUALIFIED
12.	20469	RAMASHISH KUMAR	25	QUALIFIED
13.	20261	DITYA	24	QUALIFIED
14.	20331	RITU KUMAR PANDEY	23.5	QUALIFIED
15.	20522	MANISH MISHRA	22.9	QUALIFIED
16.	20005	AMARDEEP KUMAR CHANDRAVANSHI	22.55	QUALIFIED
17.	20226	CHANDAN KUMAR	22.5	QUALIFIED
18.	20525	GAURAV RAHI	21.1	QUALIFIED
19.	20322	AMAR PRAKASH MALAKAR	20.65	QUALIFIED

**(E) PERSONAL ASSISTANT:** None Qualified in the Written Examination

In this connection, the following is submitted for information of the Hon'ble Members of Executive Council:

- i. For the post of Section Officer, all the top three candidates (on the basis of composite score) were issued Offer of Appointment Letters after verification of their documents/eligibility. Out of total three Section Officers, two have already joined the University.
- ii. For the post of Assistant, Mr Amit Kumar Singh (Roll No. 20442) who qualified the Written Examination and was in order of merit for final selection, was found ineligible for the post of Assistant by the Committee constituted for verification of documents/eligibility based on Experience and Incomplete Application Form. The Offer of Appointment Letter to rest of the selected candidates on the basis of merit in Written Examination have been issued and they are likely to join shortly.
- iii. As per Cadre Recruitment Rules of the University duly approved by the Statutory Authorities of the University, the University had prescribed/mentioned "Good Working Knowledge of Computer Applications" as Essential Qualification for some of the Non-Teaching Positions while advertising the various Non-Teaching Positions.

As such, the Vice-Chancellor while constituting a Committee (for verification of documents/eligibility of the candidates who qualified the Written Examination) has nominated the Dean of School of Computer Sciences & Information & Technology as Member of the Committee to check the knowledge of Computer Applications of candidates.

**The Executive Council noted the Item.**

**ITEM(S) FOR CONSIDERATION AND DECISION:**

**Item: EC (2017):07:04**

**To place before the Executive Council the matter regarding confirmation of faculty appointed at the level of Professor, Associate Professor and Assistant Professor in various disciplines in Mahatma Gandhi Central University on regular basis.**

Consequent upon the approval of the recommendation of the Selection Committees for the post Professor, Associate Professor

and Assistant Professor in various disciplines (*Ref: Employment Notice No. 003/2016 dated 5<sup>th</sup> July 2016*) by the Executive Council, various faculty members joined the University in 2016.

As per terms and conditions of the Offer of Appointment Letter under Clause 1 issued to each faculty, the appointment of these faculty was on probation for a period of one year in the first instance from the date of their joining in the University which may further be extended for another period of one year.

The list of faculty members appointed in 2016 along with the date of joining and date on which their probation completes is mentioned against each faculty member:

Sl	Title	Name	Department	Date of Joining	Date of Probation completes
<b>PROFESSOR</b>					
1.	Prof.	Asutosh Pradhan	ID & SW	03.10.2016	02.10.2017*
<b>ASSOCIATE PROFESSOR</b>					
2.	Dr	Sunil Kumar Srivastava	Physics	21.10.2016	20.10.2017
3.	Dr	Devdutt Chaturvedi	Chemistry	25.10.2016	24.10.2017
4.	Dr	Santosh Kumar Tripathi	Physics	27.10.2016	26.10.2017
5.	Dr	Pavnesh Kumar	Management Science	28.10.2016	27.10.2017
6.	Dr	Amrendra Tripathi	Hindi	09.11.2016	08.11.2017
7.	Dr	Arttatrana Pal	Zoology	09.11.2016	08.11.2017
8.	Dr	Vikas Pareek	CS & IT	14.11.2016	13.11.2017
9.	Dr	Rafique Ul Islam	Chemistry	14.11.2016	13.11.2017
10.	Dr	Pranveer Singh	Zoology	16.11.2016	15.11.2017
11.	Dr	Pramod Meena	Hindi	02.12.2016	01.12.2017
<b>ASSISTANT PROFESSOR</b>					
12.	Dr	Saurabh Singh Rathore	Biotech	03.10.2016	02.10.2017
13.	Dr	Shashikant Ray	Biotech	03.10.2016	02.10.2017
14.	Mr	Tapan Agnihotri	Biotech	03.10.2016	02.10.2017
15.	Dr	Abhijeet Kumar	Chemistry	03.10.2016	02.10.2017
16.	Dr	Shreedhar Satyakam	Economics & Planning	03.10.2016	02.10.2017
17.	Dr	Kalyani Hazri	English	03.10.2016	02.10.2017
18.	Dr	Digvijoy Phukan	ID & SW	03.10.2016	02.10.2017
19.	Dr	Rashmita Ray	ID & SW	03.10.2016	02.10.2017
20.	Mr	Upmesh Kumar	ID & SW	03.10.2016	02.10.2017
21.	Ms	Alka Lalhall	Management Science	03.10.2016	02.10.2017
22.	Ms	Svati Kumari	Management Science	03.10.2016	02.10.2017
23.	Dr	Sheo Kumar Singh	Mathematics	03.10.2016	02.10.2017
24.	Dr	Babita Mishra	Mathematics	03.10.2016	02.10.2017
25.	Dr	Neelabh Srivastava	Physics	03.10.2016	02.10.2017
26.	Dr	Pawan Kumar	Physics	03.10.2016	02.10.2017



27.	Mr	Om Prakash Gupta	Political Science & IR	03.10.2016	02.10.2017
28.	Ms	Prerana Bhaduli	Political Science & IR	03.10.2016	02.10.2017
29.	Mr	Mritunjay Kumar Yadavendu	Sociology and SA	03.10.2016	02.10.2017
30.	Ms	Sweta	Sociology and SA	03.10.2016	02.10.2017
31.	Mr	Sanjay Kumar	Sociology and SA	03.10.2016	02.10.2017
32.	Dr	Dinesh Vyas	Sociology and SA	03.10.2016	02.10.2017
33.	Mr	Ram Lal Bagaria	Economics & Planning	04.10.2016	03.10.2017
34.	Mr	Amitabh Gyan Ranjan	Mathematics	04.10.2016	03.10.2017
35.	Dr	Rajesh Prasad	Mathematics	05.10.2016	04.10.2017
36.	Ms	Sweta Singh	Physics	05.10.2016	04.10.2017
37.	Dr	Arvind Kumar Sharma	Physics	05.10.2016	04.10.2017
38.	Dr	Rajanish Nath Tiwari	Chemistry	06.10.2016	05.10.2017
39.	Dr	Anil Kumar Singh	Chemistry	06.10.2016	05.10.2017
40.	Dr	Uttam Kumar Das	Chemistry	06.10.2016	05.10.2017
41.	Mr	Umesh Patra	English	13.10.2016	12.10.2017
42.	Mr	Balande Chandoba Narsing	English	13.10.2016	12.10.2017
43.	Dr	Bhanu Pratap Singh	Economics & Planning	17.10.2016	16.10.2017
44.	Mr	Bidhubhusan Mishra	Economics & Planning	18.10.2016	17.10.2017
45.	Dr	Swati Kumari	Biotech	27.10.2016	26.10.2017
46.	Mr	Arun Kumar	Management Science	27.10.2016	26.10.2017
47.	Dr	Pankaj Kumar Singh	Political Science & IR	28.10.2016	27.10.2017
48.	Mr	Shivendra Singh	Commerce	09.11.2016	08.11.2017
49.	Dr	Alok Kumar Shrivastava	Botany	09.11.2016	08.11.2017
50.	Dr	Durgeshwer Singh	Botany	09.11.2016	08.11.2017
51.	Dr	Tara Chandra Ram	Botany	09.11.2016	08.11.2017
52.	Mr	Avneesh Kumar	Commerce	09.11.2016	08.11.2017
53.	Mr	Atul Tripathi	CS & IT	09.11.2016	08.11.2017
54.	Dr	Sunil Kumar Singh	CS & IT	09.11.2016	08.11.2017
55.	Ms	Garima Tiwari	Hindi	09.11.2016	08.11.2017
56.	Mr	Shyam Nandan	Hindi	09.11.2016	08.11.2017
57.	Dr	Govind Prasad Verma	Hindi	09.11.2016	08.11.2017
58.	Dr	Amit Ranjan	Zoology	09.11.2016	08.11.2017
59.	Dr	Shyam Babu Prasad	Zoology	09.11.2016	08.11.2017
60.	Dr	Kundan Kishor Rajak	Zoology	09.11.2016	08.11.2017
61.	Dr	Pratibha Singh	Botany	11.11.2016	10.11.2017
62.	Mr	Buddhi Prakash Jain	Zoology	11.11.2016	10.11.2017
63.	Mr	Shubham Kumar	CS & IT	16.11.2016	15.11.2017
64.	Dr	Vipin Kumar	CS & IT	17.11.2016	16.11.2017

\* *Prof. Asutosh Pradhan has requested the University to not confirm his services in Mahatma Gandhi Central University and may be allowed to maintain his lien for another period of one year i.e., upto 29<sup>th</sup> September 2018 in his parent department (i.e., Central University of Himachal Pradesh, Dharamshala).*

As per rules, on the expiry of the period of probation, the following steps should be taken to obtain the assessment reports on the probation and to:

- a. Confirm the probationer / issue orders regarding satisfactory completion of probation period, if the probation has been completed to the satisfaction of the Competent Authority; or
- b. Extend the period of probation or discharge the probationer or terminate the services of the probationer, as the case may be, in accordance with the relevant rules and orders, if the probationer has not completed the period of probation satisfactorily.

The following documents in sealed envelope are placed below the Executive Council for consideration:

- a. **Confidential Report** of each Assistant Professor from concerned Dean and
- b. **Confidential Report** of each Dean & Associate Professor from Vice-Chancellor.

The powers of confirmation vests with the Executive Council, therefore, the matter regarding successful completion of probation period and confirmation of services of faculty of the University from the date of their joining is placed before the Executive Council for consideration.

**The Executive Council considered and approved as under:**

**For the post of Professor:**

- i. **\*Considered and approved the request of Prof. Asutosh Pradhan in larger interest of University with regard to not confirming his services in Mahatma Gandhi Central University along with the permission to maintain his lien for another period of one year i.e., upto 29<sup>th</sup> September 2018 in his parent department (i.e., Central University of Himachal Pradesh, Dharamshala).**

**For the post of Associate Professor:**

- ii. **Accepted the confidential report duly filled by the Competent Authority (*Reviewing Authority*) and as such approved the confirmation of all Associate Professors in the University from the date of their joining and ordered that Confirmation Order may be issued after completion of probation period only subject to the condition that no adverse report is being received by the University before the completion of their Probation Period.**

**For the post of Assistant Professor:**

iii. Accepted the confidential report of all Assistant Professors (listed above at Sl. No. 12 to 64 at Table given at Para 1 on pre-pages) duly filled by the Competent Authority (Reviewing Authority) and as such approved the confirmation of all Assistant Professors except of (i) Dr Shashi Kant Ray, Assistant Professor, Department of Biotech and (ii) Dr Amit Ranjan, Assistant Professor, Department of Zoology, in the University from the date of their joining and ordered that Confirmation Order may be issued only after completion of probation period subject to the condition that no adverse report is received by the University before the completion of their Probation Period.

With respect to (i) Dr Shashi Kant Ray, Assistant Professor, Department of Biotech and (ii) Dr Amit Ranjan, Assistant Professor, Department of Zoology, the Executive Council (on the basis of confidential report) resolved that their services should be terminated in view of non-satisfactory performance during the probation period.

**Item: EC (2017):07:05**

**To place before the Executive Council the matter regarding disposal of confidential documents related to recruitment.**

The Mahatma Gandhi Central University is a new Central University and in nascent stage. At present, the University is running its academic and administrative functions from temporary buildings. There is an acute shortage of space because of which the University runs in two shifts. Due to lack of space in the temporary campus of the University, the University is not even in a position to provide adequate seating space to the faculty / Heads / Deans / Visitors. The library too has been adding books and titles to meet the increasing demands of new batches of students and new courses which are run in the new semesters.

Hence, the University finds it difficult to store used & unused hard copies of Question Booklets, OMR Sheets and other documents related to Recruitment. To manage its limited space, time and again the University has to shift its personnel and movable infrastructure from one building site to another. There are chances that during transportation these documents may get misplaced, therefore, the matter regarding disposal of

confidential documents related to recruitment is placed before the Executive Council for consideration and decision.

**Item was withdrawn.**

**Item: EC (2017):07:06**

**To place before the Executive Council the matter regarding nomination of “Three Experts, known for their expertise / special interests in planning and development of Higher Education” in the Planning & Monitoring Board of the University.**

The Ordinance No. 30 of the University deals with “Powers and Functions of the Planning and Monitoring Board”. The Planning & Monitoring Board which shall advise the Academic and Executive Council on overall academic planning and development of the University including establishment and abolition of various Schools, Departments, Centres, Halls, Colleges and Institutions, if any, established or to be established by the University.

As per Clause 2(iii) of Ordinance No. 30 of the University, the Planning and Monitoring Board shall consist of:

*“Three Experts, known for their expertise / special interests in planning and development of Higher Education, to be nominated by the Executive Council.”*

The matter is placed before the Executive Council for nomination of three experts, known for their expertise / special interests in Planning and Development of Higher Education.

**The Executive Council authorised the Vice-Chancellor to nominate three experts in Planning & Monitoring Board on behalf of Executive Council.**

**Item: EC (2017):07:07**

**To place before the Executive Council the matter regarding nomination of members on the Selection Committees for the posts of Registrar / Finance Officer / Controller of Examinations.**

The Selection Committees for the posts of Registrar, Finance Officer and Controller of Examination are likely to be held shortly. The Table Below Statute 18(2) of Central Universities Act 2009 dealing with the composition of the Selection Committee for these posts, provides for

- (i) Two members of the Executive Council nominated by it; and
- (ii) One person not in the service of the University nominated by the Executive Council.

The matter is placed before the Executive Council for nomination of members on the Selection Committees for the posts of Registrar / Finance Officer / Controller of Examinations.

**The Executive Council authorised the Vice-Chancellor to nominate the members/experts in the Selection Committees on behalf of Executive Council.**

**Item: EC (2017):07:08**

**To place before the Executive Council the matter regarding University Building Works Committee.**

The matter is placed before the Executive Council to authorise the Vice-Chancellor to constitute University Building Works Committee in accordance with the guidelines issued by the University Grants Commission / Ministry of Human Resource Development from time to time.

**The Executive Council considered and approved the Item.**

**Item: EC (2017):07:09**

**To place before the Executive Council the Annual Accounts of the University for the Financial Year 2016-17.**

The Annual Accounts of the University for the Financial Year 2016-17 (**ANNEXURE - 07.09**) have been prepared by OSD (Finance) of the University in terms of the provisions of Statute 7(7)(iii) of Central Universities Act 2009 who is responsible for the preparation of Annual Accounts of the University and for their presentation to the Executive Council. The Annual Accounts so prepared by the OSD (Finance) are required to be laid before the Finance Committee for consideration and comments in terms of Statute 17(7) and thereafter, the accounts are required to be submitted to the Executive Council for approval.

In this connection, it is pertinent to mention here that the said Annual Accounts of the University for the Financial Year 2016-17 have already been sent to Hon'ble Members of the Finance Committee of the University on 25<sup>th</sup> September 2017 for their consideration. The recommendation of Hon'ble Members of Finance Committee is yet to be received.

As per the instructions issued in this behalf by the Ministry of Human Resource Development, Govt. of India, issued vide their D.O. letter No.F.19-18/2003-IFD dated 23.5.2008, the Annual Accounts are required to be prepared and got adopted by the Executive Council by 30<sup>th</sup> June of the following year before being sent to the audit authorities for their suggestions/comments.

There has been delay in preparation of Annual Accounts of the University for the Financial Year 2016-17 due to inadequate and huge manpower crisis in Administration & Finance Department.

The Annual Accounts have been prepared strictly as per the Common Format of Accounts, guidelines and instructions issued by the University Grants Commission / Ministry of Human Resource Development consisting of Balance Sheet, Income & Expenditure Account, Schedules forming part of the Financial statements with significant accounting policies, contingent liabilities and Notes to the Accounts of the University. The Accounts have been prepared on accrual basis and taking into account the component of depreciation provided on Fixed Assets on Straight Line Method at the rates suggested by UGC applicable for Central Higher Educational Institutions.

Keeping in view the above, the matter is placed before the Executive Council for consideration and approval.

**The Executive Council considered and approved the Item.**

The meeting ended with the vote of thanks to the Chair.

**Prof. Asutosh Pradhan**  
*Ex-Officio Secretary &  
OSD (Administration), MGCUB*

**Confirmed**

**Prof. (Dr) Arvind Agrawal**  
*Chairman &  
Vice-Chancellor, MGCUB*